

# OFFSITE LEARNING FORM UNLIMITED CAMPUS 2015

Ao Tawhiti Unlimited Discovery  
Explore your learning · Achieve your potential

At Ao Tawhiti Unlimited Discovery we believe learning experiences extend beyond the boundaries of place, time, age, methods of learning and areas of study. If a student is not learning at Ao Tawhiti Unlimited Discovery for the day and they are not sick, they need to fill in an Off-Site Learning Agreement to outline their learning for that day/part day. Off-site learning days can be one offs or they may be the same day each week. It is the role of the school to collate and check that OSL agreements are being documented. All OSL forms are to be approved by Community Leaders. A copy is to be kept and filed as part of students file Ao Tawhiti Unlimited Discovery's attendance monitoring process.

NAME	DATE OF REQUEST
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ONE OFF AGREEMENT DAY/DATE/TIME	OR RECURRING AGREEMENT DAY/DATE/TIME
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THE LEARNING I HOPE TO ACCOMPLISH IS ...

LOCATION OF OFFSITE LEARNING:

CONTACT NUMBER FOR THE PLACE YOU ARE GOING TO BE LEARNING AT:	CONTACT PERSON AT THE PLACE YOU ARE LEARNING AT:
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APPROVED BY LEARNING ADVISOR (SIGNATURE):	APPROVED BY PARENT/CAREGIVER (SIGNATURE):
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NOTES:

- LEARNING ADVISOR CHECK TO INDICATE ATTENDANCE IS RECORDED IN KAMAR AS "N"
- COPY OF THIS FORM TO CAMPUS OFFICE

EMERGENCY MANAGEMENT PLAN: IDENTIFY ANY SIGNIFICANT HAZARDS AND STRATEGIES YOU WILL USE TO REMOVE/ISOLATE/MINIMISE/MANAGE THEM:

*PLEASE COMPLETE THIS OFFSITE LEARNING RECORD FOR YOUR LA TO VIEW AND SUBMIT TO THE OFFICE*