

# Ao Tawhiti Unlimited Discovery

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**Ao Tawhiti Unlimited Discovery Board of Trustees Meeting  
15 June 2015 at Unlimited Campus**

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	<b>Minutes</b>	<b>Action Items</b>
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Meeting opened at 5:30am

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**1 Present:** Steven Mustor, Karen Wylaars, Mel Stopford, Sarina Dickson, Daniel McKay, Feroze Brailsford, Bee Nicholls.

**Apologies:** Matt Parrett, Dalene Mactier.

**In Attendance:** Greta Farrant (BoT Secretary) Nick Harrall, Murray Aitken

## **Agenda**

Confirmed

## **Register of Interests**

## **Minutes of Previous Meeting / Action items**

### **Previous meeting action points**

- **Skills matrix – Karen** *In Progress*
- **Student Voice Working Party – In Progress**
- **ICT/IP Working Party – In Progress**
- **Background work for site/new building party – In Progress**
- **Tri Annual Plan completed to BOT – Completed**
- **Use of Annual Donation Survey – In Progress**

Summary to be presented in July meeting

**Karen**

## **Correspondence**

Basecamp – STAnews, Education Gazette, School Evaluation Indicators.

Annual Financial Report

Taken as read.

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**2 Presentations**

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3 **Monitoring Reporting**

- **Directors report**

*MoE response to Analysis of Variance* – MOE was impressed with the Director’s willingness to discuss where our students were at and how we intended to involve outcomes for them. There was no sense that we didn’t know where our students were at and what we needed to do to next. It was also mentioned that this is the first time in several years that they are confident that we know where our students are at. The AOV was also worded to highlight what are not negotiables for us as a school – we’re not going to compromise our special character just to raise national standards or NCEA results.

*Student voice on donation* – Managed to get feedback from several homebases regarding student voice on donations. There were requests for spending on more options, more technology as well as requests like a disco ball.

*Post feedback on Basecamp*

**Steven**

- **Finance report**

Meeting time/new chair – Karen Sarina, Mel , Steven and Bee to meet at 4pm before every monthly board meeting. Moved to make Karen Wylaars Chair. Letters have gone out to all members and delegations updated.

*Accepted*

**Bee**

MoE funding – A lot of extra spending due to being spread over two sites, worked out \$136,000 in extra costs from our operational budget. MoE agreed to reimburse for \$50,000.

Simon and Angela are going to take over property management.

- **Policy review**

- **Trustee self-review feedback.**

Discussion had around survey results, discussion to be continued in July’s meeting.

- **Comms and engagement report**

Discussion was had around future community forums. A working party is needed to be put together to engage the community. Spoke about the possibility of having guest speakers and kai around the middle of term three.

*Put on next month’s agenda to explore this option further*

**Bee/Karen/Salina**

Discussion was had around whether there was a possibility of paying for a professional community coordinator, who would be funded by the board but answer to Steven.

*Put up a discussion on Basecamp.*

**Karen**

Into committee 5.02pm.

Out of committee 5.40pm

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- **Enrolment Policy**

Nick Harrall and Murray Aitken attended the meeting to discuss Ao Tawhiti's enrolment policy. They explained to us a new zoning policy needs to be created as we are a new school and there needs to be a zone in place because of there being a potential risk of over crowding. The zone that they have proposed is that of the old city boundary, the board disputes this zone and want to propose a different zone. A discussion is to be had about this as soon as possible to come up with a new proposal to get to the ministry, the board will then consult with the community to get their input.

*Add discussion about support of innovation & of our future vision of the special character to the next agenda.*

*Put discussion on Basecamp.*

In committee 6pm  
Out of committee 8.50

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## 4 Discussion

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### 5. Identify Agenda items for next meeting

- Support of innovation & of our future vision of the special character.
- Discussion about the possibility of paying for a professional community co-ordinator.
- Working Party
- Trustee self-review feedback
- Succession planning, skills matrix needed
- Community building/Parent engagement/SiteParty
- EDI Spending
- What does success and achievement look like for our students
- How do we support students to follow their passions and interests
- The Board as an employer

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### 6. General Business

In committee

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### 7. Board communication

#### 3 Key messages

- Mel's resignation
  - Enrolment scheme
  - Additional split site funding
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- 8. Meeting closure 8.50pm**  
**Evaluation**  
**Preparation for next meeting**  
**Meeting finished: 9.00pm**
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- Unlimited Campus**
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**Approved: Chairperson**

**Date:**

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## **Action Items**

Karen to put up discussion on Basecamp about hiring a professional Community Coordinator.

Steven to post student voice feedback on Basecamp.