

MINUTES of the meeting of the Board of Trustees

10 April 2018 5.30pm at the Unlimited Campus

Meeting opens 1730

1. ADMINISTRATION

1.1. **Welcome** Whakataukī

1.2. **Present** Moana Barr, Andrew Dean, Karen Grant, Kay Hayes, Evan Kidd (Chair), Oliver Kidd, Tim McKay, Steven Mustor (Director), John Schischka.

1.2.1. **Co-option of Whānau representative to board of trustees**

MOTION Moved Chair

Moana Barr, after having been put forward by the group at the whānau hui on 6 April 2018, be co-opted to the board of trustees to fill the vacant position of whānau representative trustee.

Carried

1.3. **In attendance** Jacinta Buist (Board Secretary); Duncan Woods & Richard McCance for agenda item 2.1; Miriam Denney & Gina Harrison for agenda item 2.1 and 2.2.

1.4. **Apologies** Matthew Parrett

1.5. **Registration of interest** No registrations of interest declared.

1.6. Confirmation of consent agenda

1.6.1. **Prior minutes** 20 February – *tabled with agenda*

1.6.2. **Correspondence** – *tabled with agenda*

1.6.3. **Finance report** (Evan) – *verbal report*

The finance sub-committee meeting was yesterday and for the first quarter we are tracking to budget. The school has invoiced the Ministry of Education for the new build fit out.

1.6.4. **Health & safety report** (Kay) – *tabled with agenda*

1.6.5. **EOTC report** (Andrew) – *tabled with agenda*

1.6.6. **Student trustee report** (Oliver) – *verbal report*

The student council has been meeting regularly and there are some ideas for changes which will be reported at the next meeting.

1.6.7. **Director's report** (Steven) – *x9 – tabled with agenda and available at this link*

<https://docs.google.com/document/d/1cGTmKMUdpw8uK4MeCSM9L78aDGyxENKaa6VbiAS48eY/edit?usp=sharing>

MOTION Moved Chair

The consent agenda of the Board of Trustees having been circulated, be approved as true and correct.

Carried

2 PRESENTATIONS

2.1 **Learning and the brain conference feedback** (Duncan Woods & Richard McCance) – *tabled at the meeting*

Both Duncan and Richard thanked the board for the amazing opportunity to attend this conference where neuroscience and learning met. They said it was humbling to be in presence of people at the cutting edge in this area and technology is changing so fast for our students now and in the future. The tabled power point has further links on this that can be explored.

Recommendations following the conference:

- Explore a relationship with HIT Lab NZ, based at the University of Canterbury, and develop a

memorandum of understanding. This is in progress.

- With rapid technological changes, attend the conference every year to keep ahead of the latest trends.
- Present to the conference in approximately 5 years what our school is doing and what partnerships we have in place.

2.2 Grow Waitaha staff and student well-being project (Miriam Denney, Gina Harrison, Niki Stephenson)

- tabled at the meeting

Canterbury high schools leaders started this project after the earthquakes and now thirty-three schools are involved, including every Christchurch high school. The project group have regular meetings, workshops and mentoring. Last term they started collecting data from staff. Miriam and Gina report the school is in a good position with good connections already in place with each other and the community. The termly individual education meetings (IEMs) are something which most schools do not have and these set a good foundation.

Next steps include:

- Present to families.
- Collect data from students and families.
- Collect data from the board, most likely similar to the staff survey.
- Plan and create a programme specifically for the school which may start at Y1-10 and link to the health curriculum.
- Working on bringing staff members from each campus together in a meaningful way before moving into the new building.

The project group thanked the board for the opportunity to present to enable an understanding of what they are trying to do. They said they will probably need some support later and don't yet know if they will be able to create or purchase resources. The board acknowledged this and asked the group to approach them through the Director in the future and that they would be pleased to receive regular project reports.

2.3 La Découverte discussion on their vision for the future (FRENZ) – presenters did not arrive.

3 DISCUSSION

3.1 Policy review

The Director's report outlines the minor changes to the curriculum policies. The board noted that these require doing before consulting with the community. The next set of policies to review is in the finance area and the finance committee will make recommendations on these.

ACTION Make changes to curriculum policies and consult with the community - **Director**

3.2 Change to the enrolment procedures La Découverte programme (Director)

Currently our school's enrolment scheme is subject to this selection procedure which the ballots used this year.

If there are more eligible applicants than available places then applicants will be selected for enrolment first according to the following criteria.

1. First priority must be given to students who meet the criteria for enrolment in our special character school. (All balloted students meet this priority through the interview)
2. Second priority must be given to siblings of current students.
3. Third priority must be given to siblings of former students.
4. Fourth priority must be given to children of board employees or board members..
5. Fifth priority must be given to all other students.

The thought is that the FRENZ group would like the La Découverte programme to be inserted between the first and second priorities in the enrolment scheme to enable the protection of two La Découverte classrooms.

After a lengthy discussion, the board agreed that it doesn't fit with the school's special character to prioritise a group of students over another group. When the enrolment scheme comes up for review this topic will be discussed more fully. To change the enrolment scheme, the board would need to consult with the community and seek agreement from the Ministry of Education.

4 IN COMMITTEE - PUBLIC EXCLUDED

5 MOTION Moved Chair

The meeting move into Public Excluded Session for reasons of legal and professional privilege and to protect the privacy of natural persons. Items to be discussed include students, personnel, finance and property.

Carried

MOTION Moved Chair

The meeting resume in Public Session and confirm that the business discussed in the Public Excluded Session remains confidential to the Board.

Carried

5 BOARD COMMUNICATION

1 The new school - exciting to see physical changes

2 Term 1 – great start to year

3 Presentations - learning and the brain conference; Grow Waitaha staff and student well-being project

6 DATES OF NEXT MEETING 5:30pm - 15 May, 19 Jun, 14 Aug, 25 Sep, 30 Oct, 11 Dec

[Finance 5:00pm - 14 May, 11 Jun, 23 Jul 13 Aug, 10 Sep, 15 Oct, 12 Nov, 10 Dec]

[H&S - tbc] & [EOTC – tbc]

Meeting closes 2050

Approved

Name

Date

Euan Kidd

Euan Kidd

15/5/2015

