



MINUTES of the meeting of the Board of Trustees 5:30 p.m. 30 October 2018 at the Unlimited Campus

Meeting opens 5:28pm

1. ADMINISTRATION

- 1.1. **Welcome** Whakataukī
- 1.2. **Present** Moana Barr, Brooke Coburn, Andrew Dean, Karen Grant, Kay Hayes, Evan Kidd (Chair), Tim McKay, Steven Mustor (Director), John Schischka.
- 1.3. **In attendance** Jacinta Buist (Board Secretary); Ian Hayes (Deputy Director Years 7 to 8), Niki Stephenson (Deputy Director Years 1 to 6) and Duncan Woods (Deputy Director Years 9 to 13).
- 1.4. **Apologies** Matthew Parrett
- 1.5. **Registration of interest** No registrations of interest
- 1.6. **Confirmation of the consent agenda**
 - 1.6.1. **Prior minutes 25 September 2018** - *circulated with the agenda*
 - 1.6.2. **Correspondence** - *circulated with the agenda*
 - 1.6.3. **Finance report** (Evan) - *moved to the in-committee part of the meeting*
 - 1.6.4. **Health and safety report** (Kay) - *tabled at the meeting*
 - 1.6.5. **Student trustee report** (Brooke) - *verbal*

The innovation fund has approved an application to contribute \$500 to a student who has been accepted to the United States Space and Rocket Center's space camp.

Brooke recently attended NZSTA's workshop on the role of the student trustee. Talking with other trustees present, Brooke's impression was the board meetings here take into account our special character. Other trustees were very surprised that Brooke took a leading role administering the student innovation fund as in other schools this was done solely by school staff. This was another example of the school's special character in action.
 - 1.6.6. **EOTC report** - *circulated with the agenda*
 - 1.6.7. **Director's report** (Steven) - *x8 circulated with the agenda*

MOTION Moved Chair

The consent agenda of the Board of Trustees having been circulated, be approved as true and correct.

Carried

2. PRESENTATIONS 2019 Curriculum (Deputy Directors)

Following each presentation, the board asked questions and thanked the Deputy Directors.

- 2.1. **Years 9 to 13** (Duncan Woods) - *tabled at the meeting*
 - The students have been consulted over curriculum to check what they feel is missing, what they want more of and what they would like to experience. Feedback is students really enjoy integrated learning areas and doing big, exciting projects. Leadership, life skills, career options and NCEA are also important.
 - Staff preparation has been focused on how SDL (self-directed learning) can work better plus how communities and home bases will work next year.
 - Duncan is looking at developing student leadership including opportunities to mentor students to teach younger students.

- Community time this year has worked well and Learning Advisors have been able to work in a more collaborative way getting to know all students. This community time is a very purposeful step to create a Year 1 to 13 school.
- The draft timetable was shared with some changes to home base and community time with the opportunity to schedule workshops led by students, staff and the community.

2.2 Years 1 to 6 (Niki Stephenson)

- Robust discussions have been held on the school's core values.
- The junior classes have reduced the number of worksheets used to include more hands-on learning giving a balanced approach. This approach is currently being worked on for senior math.
- Mindfulness, Kapa Haka, and Youth Town Sport have started this year and will continue.
- We want to produce more literate, numerate and physical students that have had a lot of opportunities for learning and able to give regular enquiry presentations.
- PINs (Passion, interests and needs workshops) have continued this year. In Term 4 instead the junior campus is working in the city most Fridays based at St Michael's school. Early feedback is this has been very successful and the students are enjoying it.
- Work is being done on SDL and how it looks for Years 1 to 6 students.
- Assessment and reporting is changing following the removal of national standards. There is a reduction on assessment and more focus on the student. Reporting to parents takes place regularly through the learning management system and termly individual education meetings. Next year the one-to-one weekly meetings will be staffed.
- Class room release time has started to change from assessment time to professional conversations.
- From the start of 2019, in preparation for the city building, there will be two communities (Years 1 to 3 and 4 to 6) each having three home bases.
- The draft timetable Duncan shared earlier will work for the junior campus.
- The junior science curriculum will improve with access to the senior school teachers and resources next year.

2.3 Years 7 to 10 (Ian Hayes) – *tabled at the meeting*

- Learning to lead, 10:45 to 12:15 daily and includes home base and community time. Opportunities for leadership, PINs, fitness, community and special projects, speakers, focus on special character and core values.
- Level 4 to 5 classes cover the rest of the day and include different deliveries and opportunities for big projects.
- SDL will be staffed and is an opt in option, not an opt out option with planning in advance and approval of the HBLA. This time will be project based, not study or class work.
- Trust or self-directed licence workshop will run every block which will combine theory and practice. Students will either graduate or need to repeat the five weeks before they are issued with a licence.

3. DISCUSSION

3.1. Policy Review

3.1.1. Health and Safety Review (Director) - *deferred to next meeting*

3.2. Governance records (Chair) – *deferred to next meeting*

3.3. Continued use of NZSTA membership – *x2 circled with the agenda*

MOTION Moved Chair

Renew the NZSTA membership.

Carried

3.4. Marketing plan 2019 – *defer to first meeting of 2019*

4. IN COMMITTEE - PUBLIC EXCLUDED

MOTION Moved Chair

The meeting move into Public Excluded Session for reasons of legal and professional privilege and to protect the privacy of natural persons. Items to be discussed include students, personnel, finance and property.

Carried

MOTION Moved Chair

The meeting resume in Public Excluded Session and confirm that the business discussed in the Public Excluded Session remains confidential to the Board.

Carried

5. BOARD COMMUNICATION – deferred to the next meeting

6. DATES OF NEXT MEETING 11 Dec. [Finance 5:00pm 12 Nov, 10 Dec] [H&S - tbc] & [EOTC – tbc]

Meeting closed 8:15pm

Approved



Name **Evan Kidd**

Date **11 Dec 2018**

