## Booking your IEM...

Firstly, use the link below...

https://www.schoolinterviews.co.nz/code?z=R9CPPm

to get you to here ....

School Interviews		1 🏜 2 🚍 3 🍀
	To make a booking, please enter the event code: GO Your school provides the event code, usually in a link in a newsletter or on their website. If you 've already booked, the confirmation email we sent you also contains a link.	

Next, use the code supplied via email and School Apps... this should take you to here...

School Interviews	12: 2: 3: 8	
AO TAWHITI UNLIMITI	ED DISCOVERY INDIVIDUAL EDUCATION MEETINGS - TERM 2 - 2019  Step 1: Enter your details.  EMAIL PARENT'S FULL NAME BOOK FOR 1 student C STUDENT 1	

Fill in the correct information, choose the appropriate number of children for your family. Click **"GO"** 

This should take you to the follow page... where you just need to choose the correct LA, or LAs if you selected more than one child on the previous page. Click **"GO"** 

School Interviews		1 <b>** 2:</b> 3 :8
AO TAWHITI UNLIMITE	ED DISCOVERY INDIVIDUAL EDUCATION MEE	TINGS - TERM 2 - 2019
	Step 2: Choose one teacher.	
	FOR MILLIE Choose teacher \$	
	GO	

The following page lets you choose your bookings. You will only be able to select from the times that are still available for booking. Click **"GO"** 

School 12: 2: 3:	
AO TAWHITI UNLIMITED DISCOVERY INDIVIDUAL EDUCATION MEETINGS - TERM 2 - 2019	
Step 3: Choose the time(s) you want.	
• Leave time to get from one booking to the next - back-to-back bookings are not a good idea.	
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GO	

Now you'll be taken to the following page....

School Interviews	1 🏜 2 🚍 3 🎎			
Your booking has been confirmed and emailed to you.				
AO TAWHITI UNLIMITED DISCOVERY INDIVIDUAL EDUCATION MEETINGS - TERM 2 - 2019				
Your bookings are listed below.				
Bookings for lanhayes				
• Thu 2 May 9:40am Kate Armour for Millie ~ Year 7 - 10 • Cancel				
Update your details • Add another student • Reschedule bookings • Print				
You should receive an email containing your bookings. If this doesn't arrive, please check your spam folder and that ian.h@mac.com is correct. Click here to change email and re- send.				
You can view, change or cancel your bookings by clicking the link in the email, or by going to www.schoolinterview	vs.co.nz, and entering the event code fsdhv again.			
FINISHED				

Please note...be fore you click the big green "**FINISHED**" button you can head back in and "Add another Student" or even "**Reschedule Bookings**".

Also... please take note of the times you have booked and if you haven't received the email confirmation then check your SPAM as in the instructions above.

If you need to reschedule, cancel or view your booking you can do this via the link in the email you received.