



## Minutes of the meeting of the School Board 5:30 pm 5th July 2022 at school

Karakia and the meeting opens 5.35pm

### 1. ADMINISTRATION

#### 1.1. Welcome Whakataukī

**Present,** Andrew Dean, Evan Kidd, Karen Grant, Sarah Marshall(zoom), Danette Wereta (Chair), Roisin, Anita Yarwood (Director).

#### 1.2. In attendance

**1.3. Apologies-** Apologies, Jonelle Matthews. No apologies Absent Tim McKay and Moana Barr.

**1.4. Registration of Interest-** No registration of interest.

#### 1.5. Board Housekeeping

**1.5.1. Triannual Plan-** Approved

**1.5.2. Confirmation of the consent agenda-** Approved

**1.5.3. Previous minutes 24th May 2022-** Approved

**1.5.4. Correspondence-** circulated with the agenda

**1.5.5. Health and safety minutes-** - circulated with the agenda

**1.5.6. EOTC -** circulated with the agenda

**1.5.7. Director's report -** circulated with the agenda- Discussed as a Board

**1.5.8. Student representative report-** circulated with the agenda- Discussed as a Board

**1.5.9. Staff representative report -** circulated with the agenda

**1.5.10. Finance reports -** circulated with the agenda and finance minutes tabled In-Committee.

**1.5.11. Policy review-** Emergency Response to approve- **Deferred to next meeting 16th August**

#### **1.11-1.17 to be approved this meeting-Deferred to next meeting 16th August**

Kāwanatanga (Governance) 1.11 - Governance processes policy

Kāwanatanga (Governance) 1.12 - Director (Principal's) performance agreement policy

Kāwanatanga (Governance) 1.13 - Engagement consultation policy

Kāwanatanga (Governance) 1.14 - Board review of governance policy

Kāwanatanga (Governance) 1.15 - Operational policy

Kāwanatanga (Governance) 1.16 - Board of Trustee student election campaigning guidelines

Kāwanatanga (Governance) 1.17 - Student Initiatives Fund Charter

**NAG 1 1.0-1.13 to be approved for August 16th 2022 Meeting**

NAG 1 :1.0 Curriculum Delivery

NAG 1: 1.1 - Special character

NAG 1: 1.2 - Commitment to Te Tiriti O Waitangi statement

NAG 1: 1.3 - Curriculum management

NAG 1: 1.4 - Student achievement

NAG 1: 1.5 - Feedback and feedforward to students - monitoring and marking

NAG 1: 1.6 -Offsite learning

NAG 1: 1.7 - Students with special needs

NAG 1: 1.8 - Improve educational outcomes for Māori students

NAG 1: 1.9 - Health education

NAG 1: 11.0 - Food and nutrition

NAG 1: 1.11 - Career guidance

NAG 1: 1.12 - EOTC (homebase)

NAG 1: 1.13 - LMS

#### **CHAIR TO MOVE**

*The consent agenda of the School Board, having been circulated, be approved as true and correct. Carried*

**2. PRESENTATION** - Not applicable at this meeting.

#### **3. DISCUSSION**

**3.1 Zack Williams PLD to approve- Approved.**

##### **3.2 Student representative report-**

- Student Rep presented student innovation fund purchases so far this year. The chair thanked the student rep for all the positive student achievements. The resulting action is for Student Rep to forward the report to Ian for public sharing on the website.

##### **3.3 Directors report-**

- Board discussed high staffing costs, and the resulting action is for the Executive Assistant and Business Manager to continue their great work with pay recovery.
- Board discussed the right of way safety. Resulting action is for Director to continue working with the M.O.E to ensure safety for our students and staff.
- Board discussed Trial Fire evacuation. The resulting action is for Director to work with staff to push evacuees further down Matai Common for safety.
- Board discussed EQI. EQI number is 441. The resulting action is for Director to attend PLD session in August to get more information about this number. The funding notice in September will clarify funding moving forward under the new system.
- Board discussed cleaning of bathrooms. The resulting action is for the student rep to forward a student name to Clint, who may be interested in cleaning our Kura at lunchtime.
- Board discussed the Lack of space- furniture. The resulting action is for the director to develop a working group to focus on how to better use our spaces to enable effective teaching and learning. This will happen in term three.

**3.4 Directors Appraisal-** Board discussed the wonderful outcome of the Directors Appraisal.

**3.5 Health and Safety-** The board discussed the lockdown and shelter in place policy. The resulting action is for the Director to work with staff on this process.

**4. IN COMMITTEE - PUBLIC EXCLUDED**

**CHAIR TO MOVE**

*The meeting moves into Public Excluded Session for reasons of legal and professional privilege and to protect the privacy of natural persons. Items to be discussed include students, personnel, finance and property. Carried*

**CHAIR TO MOVE**

*The meeting resume in Public Excluded Session and confirm that the business discussed in the Public Excluded Session remains confidential to the Board. Carried*

**5. 2022 MEETING DATES - 5:30 pm on Tuesdays**

Term 1: Week 1 - 1 February and Week 9 - 29 March

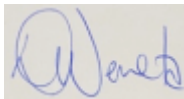
Term 2: Week 4 - 24 May and Week 10 - 5 July

Term 3: Week 4 - 16 August and Week 10 - 27 September

Term 4: Week 4 - 8 November and Week 9 - 13 December

Karikia and meeting closed at 5.35pm

Approved



Name Danette Wereta

Date 16th August 2022