



## Public Agenda of the meeting of the School Board 5:30 pm 13th December 2022 at school

Karakia and the meeting opens.

### 1. ADMINISTRATION

**1.1. Welcome** Whakataukī and Karakia

**Present,** Cammie Chamberlain, Anita Yarwood, Danette Wereta( Board Chair), Vaughan Luckman, Courtney Shipp, Dee Stewart, Andrew Dean.


**1.2. In attendance-**JonelleMatthews(Board Secretary)

**1.3. Apologies-** **Tim McKay**

**1.4. Registration of Interest-** No registration of interest.

**1.5. Board Housekeeping**

**1.5.1. Confirmation of the consent agenda**

**1.5.2. Previous minutes -**  Draft Minutes 15thNov 2022-Public - **Carried**

**1.5.3. Correspondence-**

[https://drive.google.com/drive/folders/150mv\\_JX2it2gnzhAPwZ\\_F5T-\\_6eKAC1b?usp=share\\_link](https://drive.google.com/drive/folders/150mv_JX2it2gnzhAPwZ_F5T-_6eKAC1b?usp=share_link)

**1.5.4. Health and safety minutes-** not applicable this month

**1.5.5. EOTC -** circulated with the agenda

**1.5.6. Director's report -** circulated with the agenda

**1.5.7. Student representative report-** not at this meeting.

**1.5.8. Finance reports -** circulated with the agenda and finance minutes tabled In-Committee.

**1.5.9. Policy review-**Board to resolve the process for the new Board to review policies.

**1.5.10. CHAIR TO MOVE**

*The consent agenda of the School Board, having been circulated, be approved as true and correct.*

**2. PRESENTATION-** Draft strategic plan. Confirm the strategic plan to set annual targets for 2023 Board discussed the strategic plan. **Board Approved**

**3. DISCUSSION**

**3.1 Financial Annual Accounts-Housekeeping**

**a.**The Board authorises the Board Chairperson and Principal to sign the Statement of Responsibility for the 2022 Annual Accounts on the Board's behalf when confirmation is received that the audit has been completed.**Carried**

b. The Board approves the 2022 budgeted Statement of Financial Position and 2022 budgeted Statement of Cash Flows, which are both derived from the Board's approved 2022 operating and capital budget.

■ AOT 2022 BSOPF and BSOCF letter to BOT.pdf

■ AOT 29.0 S&S 2022 Budgeted Stmt of Cash Flows.pdf

■ AOT 29.0 S&S 2022 Approved budget incl Stmt of Fincl Pos.pdf **Carried**

c. That the Board approves the inclusion of a budget for Ministry-paid teacher salaries in the 2022 Statement of Comprehensive Income. The budget shall equal the actual teacher salary costs for the 2022 year and will include an income amount and an equivalent expenditure budget. **Carried**

d. The Board approves including a budget for the use of land and buildings equal to the Ministry of Education estimate of notational lease cost for 2022. The 2022 figure will include an income amount and an equivalent expenditure budget. **Carried**

**3.2 Fundraising/Sponsorship Proposal-** ■ **Fundraising:Sponsorship proposal.pdf** The board had a discussion, and the outcome was that Board Chair would look at fundraising policy, and each case will be decided on a case-by-case basis.

**3.3 Staff thanks-** The staff thanked the Board for their morning tea and support. The Board thanked Director for the leadership and management of Ao Tawhiti in a difficult year. The Director thanked staff and whanau for their support in covering for ill colleagues and whānau for keeping ill students at home, thus enabling us to stay open throughout the year.

**3.4 Policy Review-** The board discussed policy review process. The outcome is that the Policies will be divided and presented to appropriate sub-committees for review and then to the board for approval.

#### **IN COMMITTEE - PUBLIC EXCLUDED**

##### **CHAIR TO MOVE**

*The meeting moves into Public Excluded Session for reasons of legal and professional privilege and to protect the privacy of natural persons. Items to be discussed include students, personnel, finance and property. **Carried***

##### **CHAIR TO MOVE**

*The meeting resumes in Public Excluded Session and confirms that the business discussed in the Public Excluded Session remains confidential to the Board. **Carried***

#### **2023 Meeting dates.**

Term 1: Week 4 - 28th Feb and Week 10 - 4th April

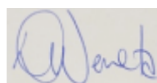
Term 2: Week 4 - 16th May and Week 10 - 27th June

Term 3: Week 4 - 8th August and Week 10 - 19th September

Term 4: Week 4 - 31st Oct and Week 10 - 12th December

Karakia and meeting closed at 5.35pm

Approved



Name Danette Wereta Board Chair

Date 28th Feb 2023