



Minutes of the meeting of the School Board
5:30 pm 28th Jan 2023 at school

Karakia and the meeting open. 5.30pm

1. ADMINISTRATION

1.1. Welcome Whakataukī and Karakia

Present Cammie Chamberlain, Anita Yarwood (Director), Danette Wereta (Board Chair, Greg O'Neill, Courtney Shipp, Danella Stewart, Andrew Dean, Vaughan Luckman.

1.2. In attendance Jonelle (Board Secretary)

1.3. Apologies-

1.4. Registration of Interest- No registration of interest.

1.5. Board Housekeeping

1.5.1. Confirmation of the consent agenda

1.5.2. Previous minutes - [Draft Minutes 13th Dec 2022](#) Accepted

1.5.3. Correspondence - [Correspondence](#)

1.5.4. Health and safety minutes- not applicable

1.5.5. Director's report - [Board Report February 2023.docx](#)

1.5.6. Student representative report-

[1.5.5a: Student Board Member General Report 28/02/2023](#)

1.5.7. Finance reports - circulated with the agenda and finance minutes tabled In-Committee.

1.5.8. Policy review-Nag 1 Curriculum and Nag 3 Employer responsibility [Policies for review 28th Feb 2023](#) all policies edited and adopted, except for 1.14, which needs clarification. Will be placed on the website. **Board Secretary**

1.5.9. CHAIR TO MOVE

The consent agenda of the School Board, having been circulated, be approved as true and correct.

2. PRESENTATION- Not applicable at this meeting.

3. DISCUSSION

3.1 - Website Upgrade- The board discussed Ao Tawhiti needing a new website to market our special character. Points discussed were the high cost of website building and the need for a new website going forward. The outcome is that we will network to get some skilled people to help with videography and communication. **All Board members**

3.2 - Learning Support student numbers and pressures on staffing costs-. The board discussed the pressure and is grateful to the staff for their work with these students. The discussion was moved to IC to address specific concerns within Home Bases. The Board addressed the concern felt by Learning Advisors around the amount of time being spent on supporting individual students at the expense of the rest of the class. They also were concerned about the lack of resourcing impacting negatively on a student's ability to grow and learn - resulting in disciplinary measures further in their schooling. The outcome is that the Director and staff will continue to work with the Ministry to address the pressure to gain more funding and keep advocating for Learning Support Coordinators.

Director

3.3- Rata Foundation Resolution  **Resolution Rata Foundation - Google Docs.pdf**

The Board has passed this resolution.

3.4 - CAC room hire Resolution  **Resolution CAC Room Rental 2023 .pdf**

The Board has passed this resolution.

3.5 - OIA- Information request.  **OIA request .pdf**

The Board will reply to the OIA.

Board Secretary

3.6 - Directors appraisal - The directors appraiser needs to be appointed. The Board is happy for the Director to engage an external appraiser for the 2023 appraisal.

Director

3.7 - Student representative report - The student innovation fund now has a panel of 15 students to call on to prevent any conflict of interest. Currently, there are 4 applications in process. The student trustee is working to provide our community with social evenings on a termly basis.

3.8 - Finance- The board discussed that we are heading in the right direction with finances. Thanks to the Director for leading staff in budgetary controls. The finance committee has outlined several budget lines to be monitored in the finance meeting. Finance policies to be adopted and placed on Website.

Board Secretary

IN COMMITTEE - PUBLIC EXCLUDED

CHAIR TO MOVE

*The meeting moves into Public Excluded Session for reasons of legal and professional privilege and to protect the privacy of natural persons. Items to be discussed include students, personnel, finance and property. **Carried***

CHAIR TO MOVE

*The meeting resumes in Public Excluded Session and confirms that the business discussed in the Public Excluded Session remains confidential to the Board. **Carried***

2023 Meeting dates.

Term 1: Week 4, 28th Feb 2023 - Week 10, 4th April 2023

Term 2: Week 4, 16th May 2023 - Week 10, 27th June 2023

Term 3: Week 4, 1st August 2023 - Week 10, 19th Sept 2023

Term 4: Week 4, 31st October 2023, - Week 10, 12th Dec 2023.

Meeting closed at 6.10pm

Approved Danette Wereta
Board Chair
4th April 2023