



Public Minutes of the Meeting of the School Board
5:30 pm 14th Nov 2023 (was 31stOct) at school

Karakia and the meeting open.

1. ADMINISTRATION

1.1. Welcome Whakataukī and Karakia

Present- Gregory O'Neil, Danette Wereta, Adele Brown, Anita Yarwood, Vaughan Luckman, Courtney Shipp, Danella Stewart.

1.2. In attendance Jonelle(Board Secretary)

1.3. Apologies- Andrew Dean

1.4. Registration of Interest- No registration of interest.

1.5. Board Housekeeping

1.5.1. Confirmation of the consent agenda

1.5.2. Previous minutes-

PASSED

1.5.3. Correspondence- [Correspondence](#)

1.5.4. Director's report - [Director's Report October 2023](#)

1.5.5. Student representative report- [1.5.5a Student Board Member General Report 31_10_2023 - Google Docs.pdf](#)

1.5.6. Policy review -None at this meeting

1.5.7. Board Grant Resolutions- None at this meeting

1.5.8. Staff Gift Declaration- [Gift.jpg.pdf](#) The board unanimously agreed that Greg would keep this gift for himself.

PASSED

1.5.9. Finance- Annuals resolutions

1. The Board authorises the Presiding Member and Principal to sign the Statement of Responsibility for the 2023 Annual Accounts on the Board's behalf when confirmation is received that the audit has been completed.

PASSED

2. The Board approves the 2023 budgeted Statement of Financial Position and 2023 budgeted Statement of Cash Flows, derived from the Board's approved 2023 operating and capital budget.

PASSED

3. The Board approves the inclusion of a budget for the use of land and buildings equal to the Ministry of Education estimate of notional lease cost

for 2023. The 2023 figure will include an income amount and an equivalent expenditure budget.

PASSED

4. The Board has reviewed the updated cyclical maintenance plan, and considers that this plan represents an up to date and reliable estimate of the Boards obligations at 31/12/2023 to the MOE for cyclical maintenance. The plan records total costs of \$194,315 and an annual cost of \$28,416, and the Board has approved this to be used in the 2023 financial statements.'

PASSED

5. The Board approves the *draft* operating budget as presented, with a surplus of \$14298.27, and the *draft* capital budget totalling \$116249 for 2024"

PASSED

6. The Board authorises the Board Chairperson and Principal to sign the Statement of Responsibility for the 2022 Annual Accounts on the Board's behalf when confirmation is received that the audit has been completed.

PASSED

OCT 2023 FINANCE COMMITTEE RECOMMENDATIONS TO THE BOARD

- The Board accepts the Finance Minutes. **PASSED**
- The financial committee move annuals resolutions to the Board meeting **PASSED**
- The Board is to communicate with MOE around the shortfall in maintenance funding. **PASSED**

CHAIR TO MOVE

The consent agenda of the School Board, having been circulated, be approved as true and correct.

2. **PRESENTATION** - No presentation at this meeting

3. **DISCUSSION**

3.1 - Director's Report

The Directors report was presented. The Board discussed the report and are happy with all the Mahi that the Director is leading in the Kura.

3.2 - Staff Long-term leave letter - A letter was presented to the Board outlining the importance of finding relief for middle and senior leaders if they go on extended leave.

Action-Board will fold this into roles and responsibilities future plan

Vaughan

3.3 - Learning Support EOY Report - Moved to in Committee

3.4 - Student Report-The Student representative report was presented and discussed.

3.5 - PTA proposal. The Board discussed beginning a PTA to assist in Fundraising and Community Building. The outcome is that the Board will approach parents to discuss a committee being formed.

Action- Director will approach staff and parents to discuss **Director**

3.6 - Ruby Grace's letter for funding- The Board discussed Ruby's application for funding and are unable to support Ruby financially at this time.

Action- The Board will reply to Ruby Grace outlining the board position **Board Sec**

3.7- CAC Bush Kindy - The Board resolves to engage is a Casual Use Agreement in 2024 with Bush Kindy.

Action- The Board will draw up paperwork for Bush Kindy. **Board Sec**

3.8 - CAC Free Theatre- The Board resolves to engage in a Casual Use Agreement with The Free Theatre in 2024.

Action- The Board will draw up paperwork for The Free Theatre **Board Sec**

IN COMMITTEE - PUBLIC EXCLUDED

CHAIR TO MOVE

*The meeting resumes in Public Excluded Session and confirms that the business discussed in the Public Excluded Session remains confidential to the Board. **Carried***

2023 Meeting dates.

Term 1: Week 4, 28th Feb 2023 - Week 10, 4th April 2023

Term 2: Week 4, 16th May 2023 - Week 10, 27th June 2023

Term 3: Week 4, 8th August 2023 - Week 10, 19th Sept 2023

Term 4: Week 4, 31st October 2023, - Week 10, 12th Dec 2023.

Karakia and the meeting closed at 7:30

Approved

Name

Date

