

DRAFT AO TAWHITI MINUTES OF THE SCHOOL BOARD OF TRUSTEES. HELD AT 5.30 pm ON MAY 21st 2024 AT THE SCHOOL.

Karakia and the meeting opens	<b>ACTIONS</b>	
<p><b>PRESENT:</b> Dee Stewart, Courtney Shipp, Andrew Dean, Vaughan Luckman, Danette Wereta, Greg O’Neil, Adele Brown. Anita Yarwood.</p> <p><b>IN ATTENDANCE:</b> Jonelle Matthews</p> <p><b>APOLOGIES:</b> None at this meeting</p> <p><b>REGISTRATION OF INTEREST:</b> None at this meeting</p>		
<p><b>CONFIRMATION OF CONSENT AGENDA</b></p> <p>Previous minutes- <a href="#">Draft Minutes AT Board 9th April 2024</a></p> <p>Correspondence - <a href="#">Correspondence</a></p> <p>Directors report - <a href="#">Director’s Board Report May 2024.docx.pdf</a></p> <p>Student Rep report - <a href="#">Student Rep Report</a></p> <p>Staff Rep Report – <a href="#">Staff Rep Report</a></p> <p>Property – <a href="#">Property</a></p> <p>Policies - <a href="#">Policies</a></p> <p>Board Grant Resolutions - <a href="#">Grant Application</a></p> <p>CAC- Nothing to report</p>	<p><b>CHAIR TO MOVE</b></p> <p>The consent agenda of the Board of Trustees being circulated should be approved as true and correct <b>Passed</b></p> <p>Accepted</p> <p>Taken as read</p> <p>In Discussion</p> <p>In Discussion</p> <p>In Discussion</p> <p>In Discussion</p> <p>Accepted-Deferred- 1.14Board Review of Governance</p> <p>Accepted</p>	
<b>PRESENTATION</b> - no presentation this meeting		
<p><b>ACTION POINTS FROM 9TH MAY MEETING</b></p> <ul style="list-style-type: none"> <li>• Attendance Breakdown for Board</li> <li>• SLT Enrolment letter to Coralanne</li> <li>• Create a Communication Plan with the Director</li> <li>• Introduce the Property Sub Committee to the Property Manager</li> <li>• WhatsApp Group to be moderated</li> <li>• Phones away policy</li> </ul>	<p>Acting Director Board Sec Chair</p> <p>Acting Director</p> <p>Acting Director Acting Director</p>	<p>Complete Complete Complete</p> <p>Complete</p> <p>In Progress Complete</p>

<p><b>DISCUSSION</b>  <b>Co-Opt Maori Representative onto Board-</b> Anita</p> <p><b>Directors Report -</b> <a href="#">Director's Board Report May 2024.docx.pdf</a>  The Board discussed the Directors report. The 2025 enrollment process is underway, and over 300 people have booked our tours. The emergency plan is being reviewed in July. The 2025 learning academies are now being advertised in our enrolment process. Megan Taylor has now graduated with her doctorate. We are 1 per cent over the national average in attendance. Thank you to the staff for completing their roles. The first property meeting was successful. Balconies are on hold. Thanks to Brent Silby, Kate Armour, Michelle Verkaaik and Paula Green for the superb organisation of the Co Req exams. The CAC is receiving good funding and collaboration with great community groups.</p> <p><b>December Meeting Date -</b> Change from the 17th to the 10th of December.</p> <p><b>Phone Policy and Community Consultation-</b>  A parent raised a concern with the lack of community consultation, and the rollout of the current policy, due to the detrimental impact of cellphones and social media on young people.</p> <p><b>Fundraising Policy -</b> <a href="#">Fundraising Questions from Staff</a>  The Board discussed questions raised by staff on the new fundraising policy. The Board are happy with the current policy and welcome fundraisers to apply to the board if the fundraising sits outside this policy. .</p> <p><b>Timetabling Policy-</b> <a href="#">Staff Rep Timetabling Policy.pdf</a></p> <p><b>Student Report-</b> Clubs are running well. Youth Market is planned this week. Students continue to support Kairos Food centre.</p> <p><b>Staff Report-</b> Staff had a busy start to the term and the staff rep is aware of the many roles our staff undertake while completing their jobs.</p>		<p><b>ACTION</b>  Board Sec to send invitation to Mark Waters and induct if he accepts.</p> <p><b>ACTION</b>  The board secretary will send a board congratulations to Megan Taylor.</p> <p>Accepted  .</p> <p><b>ACTION</b>  Community consultation will be undertaken</p> <p><b>ACTION</b>  Director- Will explain to staff discussion had by the board.</p> <p><b>ACTION</b>  Changes accepted. Board Secretary to update and place policy on website.</p> <p><b>ACTION</b>  Director will meet with staff rep to discuss breadth of Learning Advisors' roles.</p>

<p><b>IN COMMITTEE-</b> The meeting moves into Public Excluded Session for reasons of legal and professional privilege and to protect the privacy of natural persons. Items to be discussed include students, personnel, finance and property.</p> <p><b>CHAIR TO MOVE</b> The meeting resumes in Public Excluded Session and confirms that the business discussed in the Public Excluded Session remains confidential to the Board.</p>	<p><b>Accepted</b></p>
<p><b>2024 MEETING DATES</b> Term 1, Week 4 20th Feb- Week 11 9th April Term 2, Week 4 21st May- Week 10 2nd July Term 3, Week 4 13th August- Week 10 24th Sept Term 4, Week 4 5th Nov - Week 10 10th Dec</p>	
<p><b>Meeting Concluded at</b></p>	

Approved

Name

Date