

BOARD HOUSEKEEPING

- **Election of the Chair-** Danella Stewart nominated Courtney Shipp Anita Yarwood seconded. All in Favour.
- **Election of the Deputy Chair-** Katrina Lilly Nominated Danella Stewart, Courtney Shipp Seconded. All in favour.
- **Health and safety sub-committee trustees:** Anita Yarwood, Danella Stewart, Leroy Coleman and Ian McAdam
- **EOTC sub-committee trustees-** Anita Yarwood and Danella Stewart.
- **Student Innovation Fund Subcommittee Trustee-** Hannes Van Niekerk and Anita Yarwood.
- **Property Subcommittee Trustees-** Rachel Cummins, Katrina Lily and Anita Yarwood.
- **Finance Subcommittee Trustees-** Mark Walters Hannes Van Niekerk, Anita Yarwood.
- **Discipline Subcommittee Trustees-** currently all trustees.
- **Triennial Plan confirmation-** ☒ Triennial Plan 2025.xlsx
- **Confirm meeting dates-**
 - Term 1, Week 4, 17th Feb- Week 10, 31st March
 - Term 2, Week 4, 12th May- Week 9, 23rd June
 - Term 3, Week 4, 11th August- Week 10, 22nd Sept
 - Term 4, Week 4, 3rd Nov - Week 10, 8th Dec

ACTION- Accepted

ACTION - Accepted

ACTION - Accepted

ACTION - Accepted

ACTION - Accepted

ACTION - Accepted

ACTION - Accepted

ACTION - Accepted

ACTION - Accepted

ACTION - Accepted

- **Dep Director and SL Delegations**

Approve annually at the first meeting of the year.

“That the Deputy Director or Senior Leader (Principal) (1), or in their absence the Deputy Director or Senior Leader (Principal) (2), or in their absence the Deputy Director or Senior Leader (Principal) (3), or in their absence the Deputy Director (Principal) or Senior Leader (4), be appointed Acting Director (Principal) in the absence of the Director (Principal) from school for one whole day or more; and that, in particular, the Acting Director (Principal) be delegated the powers of the Director (Principal) pursuant to Section 14 of the Education Act 1989 and the rules promulgated regarding this section of the Act.”

ACTION - Accepted

DISCUSSION

- **Directors report-** The Director spoke to the Directors Report. The Board are in full support of the Directors leadership in the school.

- Attendance Management plan. The Director will amend the Students responsibility to sign in for Arotahi.. Once amended and approved it will be placed on the school website. - Click Here - Workshop numbers - Click Here The Board takes responsibility for mandated numbers in the hard materials workshop of 22 and higher for design classes. - School Email and communications- An email plan is required to limit the amount of emails received by students. - OIA Request- Click Here The Director will draft and send a reply. - Complaint- A member of the public has questioned our pakeha students selling pounamu carvings. - Alcohol Licenses requested within central city- 3 new liquor licenses have been applied for within 150 metres of the school.	ACTION- Accepted ACTION- Accepted Letter to be sent to staff. ACTION- The Director will work with the student trustee to develop a plan regarding emails. ACTION- Director will send a reply. ACTION- Director will send a reply. ACTION- Director to continue working through challenging the license applications.
IN COMMITTEE- The meeting moves into a Public Excluded Session for reasons of legal and professional privilege and to protect the privacy of natural persons. Items to be discussed include students, personnel, finance and property. CHAIR TO MOVE The meeting resumes in Public Excluded Session and confirms that the business discussed in the Public Excluded Session remains confidential to the Board.	Accepted
2026 MEETING DATES Term 1, Week 4, 18th Feb- Week 11, 8th April Term 2, Week 4, 20th May- Week 9, 24th June Term 3, Week 4, 5th August- Week 10, 16th Sept Term 4, Week 4, 28th Oct - Week 10, 9th Dec	
Meeting Concluded at	

Approved

Name Courtney Shipp

Date